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"H" Division
S.I.S.

Halifax, N. S.
11 August, 1970

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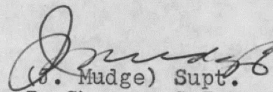
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Commissioner,
R. C. M. Police,
Ottawa, Ontario

Re: Training in Job Analysis and
Job Description Writing

1. Forwarded herewith is a job description completed by Cpl. J. R. Ginter of "H" Division S.I.S. and covering his position as N.C.O. i/c "A" Sub-Section, Halifax, N. S. Due to the re-structuring of "H" Division S.I.S., this position will cease to exist prior to September, 1970.
2. The position held by Sgt. R. E. Neidig will also be changed and, in view of this, little would have been accomplished by doing a job description on the previous position. When re-structuring is completed, Sgt. Neidig will compile a description of his new job.


(J. Mudge) Supt.
In Charge, C.I.B.

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